

## **LITCHAM PARISH COUNCIL**

Dawn Meadow Fakenham Road East Bilney Dereham NR20 4HT 01362 861112

6 May 2020

### **To all members of the Council**

You are hereby summoned to attend a Meeting of Litcham Parish Council to be held in the Jubilee Hall on **Monday 11<sup>th</sup> May 2020 at 7.30 p.m.** for the purpose of transacting the following business.

B. J. Leigh Clerk to the Council

### **AGENDA**

1. Election of Chairman and signing of the declaration of acceptance of office.
2. Election of Vice-Chairman and signing of the declaration of acceptance of office.
3. To consider Apologies for Absence.
4. To receive Declarations of Interests.
5. To sign as a correct record the minutes of the meeting held on Monday 4<sup>th</sup> March 2019
6. Public Participation.
  - 6.1 To receive reports from the County and District Councillor.
  - 6.2 Public Participation
7. To appoint representatives to the Litcham Common Management Committee
8. To review the asset register.
9. Matters to report.
  - 9.1 Letter from Litcham School.
  - 9.2 Community Asset Register for the Post Office/Shop.
  - 9.3 Dog Fouling.
10. Highways.
  - 10.1 To receive a report on highway matters.
  - 10.2 To note any new problems in the village.
11. Planning
  - 11.1 Applications
    - 11.1.1
  - 11.2 Decisions.
12. Finance.
  - 12.1 Budget as circulated.
  - 12.2 To consider the insurance for 2019/20.
  - 12.3 To consider the continued membership of Norfolk ALC.
  - 12.4 Balances and cheques for authorisation as circulated.
  - 12.5 To approve the exemption certificate for the accounts for 2018/19.
  - 12.6 To approve the Annual Governance Statement for the financial year 2018/19.
  - 12.7 To approve the Accounting Statement for the financial year 2018/19.
  - 12.8 To consider a donation Litcham Methodist Church.
  - 12.9 To consider the provision of seats at the bus shelter.
13. Correspondence for circulation as listed.
14. Matters for the next meeting (not for Discussion).
15. To confirm that the next meeting of Litcham Parish Council is to be held on Monday 1 July 2019 at the Jubilee Hall at 7.30 p.m.