Meeting Minutes of Litcham Parish Council
Monday 2nd November 2026 at 19.30 pm held at All Saints Church, Litcham

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Present: Parish Councillors: Mike Oldfield (Chairman), Chris Mitchell (Vice-Chairman), Paul Madden, Claire Lawrence, Clive Isitt and Ian Valentine.
Also present: Donna Secker (Parish Clerk), 50 members of the public and District Cllr Kiddle-Morris and County Cllr Tom Dickerson

Cllr Oldfield thanked everyone for attending.

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1. **To receive apologies for absence**
   Cllr Jason Fuller sent his apologies

2. **To receive declarations of interest and requests for dispensations for disclosable pecuniary interest or other interests**
   No declarations of interest received.

3. **Statement to be read out by Deputy Chair Chris Mitchell**

4. **To approve the minutes of the meeting held on 7th September 2026**
   It was resolved to accept the minutes of the last meeting as a true record, and they were signed by the Chairman.

5. **To receive any brief updates from County and District Councillor**
   The County Cllr Tom Dickeson reported that he will be objecting to the planning application due to the narrow roads and pathways in Litcham. However, he does agree that Litcham will have future development, but the infrastructure needs to be in place first.
   District Cllr Mark Kiddle-Morris reported that the high school numbers are critical and potentially the schools in a few years might close. The planning application will include a car parking/drop area at the primary school. It will include a play area that Litcham has wanted and needed for many years.

6. **The Council to update Parishioners on the current position with the potential site off Lexham Road**
   The Council informed Parishioners that due to the planning application not being submitted, the Council are unable to update parishioners on their current position until that time of submission.

7. **Open forum for Public Participation: an opportunity to hear from members of the public**
   Parishioners firstly raised further concerns regarding the road safety outside the school, with parents parking on the pavement and not taking any due care or attention to road safety.
   County Cllr Tom Dickerson agreed to revisit this issue and requested that the Clerk update him with any information from previous communication with Highways so that it can be reviewed and reassessed. A new safety survey will be carried out.
   The main item of discussion was the proposed development of more than 100 homes on Lexham Road. The Parish Council recognises the strength of feeling and interest among residents and would like to clarify its position.
   The Parish Council will discuss this matter at its January meeting and discuss and agree on any comments they would like to submit. The planning application will then hopefully be submitted,

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allowing other representatives the opportunity to comment on the application. The Parish Council will subsequently be able to discuss and consider the feedback received from those representatives.

The Council's response to the draft Local Plan consultation, which was supported in November 2025, related specifically to that consultation. It should not be interpreted as a formal resolution approving or endorsing the proposed allocation of approximately 100 homes, the location of the development or any subsequent proposal submitted by Denbury Homes.
The District Cllr informed the residents that the planning application will potentially be submitted the first week of December. The Council encourages you to submit your comments once the application has been released. This can be done directly on the Breckland planning portal or by email or letter. Every comment will count, and personal information will be redacted.

## 8. To Council to debrief on the public comments and to discuss the next steps.

The Council discussed the date for the next Parish Council meeting. Due to the information from the District Councillor Kiddle-Morris regarding the possible submission of the planning application in December, it was agreed to hold the next Parish Council meeting on the 11th January.

## 9. Finance

### 9.1 To authorise and approve the list of payments for November 2026

The payment list below was approved and authorised by the Council.

### 9.2 To authorise the purchase of two poppy wreaths

The Council agreed to the purchase of the two poppy wreaths.

## 10. To agree on the next Parish Council meeting date

The Council agreed to the next Parish Council meeting to be held on Monday 11th January 2027 at 7.30pm at All Saints Church, Litcham.

Meeting Closed 20.53

| Transfer number | Payment to | Reason for Payment | Cheque amount |
|---|---|---|---|
| 1 | D.K.Secker | Wages Sept & Oct | £801.24 |
| 2 | D.K.Secker | Overtime for Oct | £197.45 |
| 3 | HMRC | Tax | £91.60 |
| 4 | Community Car | Car Journeys Sept & Oct | £57.10 |
| 5 | Troupes | Community Car | £4.90 |
| 6 | Litcham PCC | Church hire | £15.00 |

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| 7 | British Legion | Poppy Wreaths | £40.50 |
| 8 | Community Heartbeat | Defib pads | £98.34 |
| 9 | D. Moore | Annual rent | £7.50 |
| 10 | Pond print | Agenda printing x 60 | £11.54 |
| 11 | TT Jones | Street lighting maintenance | £97.30 |

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